



# Assam Rajiv Gandhi University of Cooperative Management

(A Govt. of Assam University)

Recognised by UGC and member of Association of Indian Universities

Basic Tinali, Gadadhar Nagar, Joysagar, Sivasagar

Email: [info.argucom@gmail.com](mailto:info.argucom@gmail.com)



No.:RUCM/Admin/EC 1/2012/Part VI/ 32

Dated 20<sup>th</sup> January, 2024

## Minutes of the 44<sup>th</sup> Executive Council meeting held at the Conference Hall, Assam Rajiv Gandhi University of Cooperative Management, Sivasagar at 11:30 AM via blended mode

### Members present

1. Prof. Debabrata Das, Vice Chancellor- Chairperson
2. Prof. J.P. Verma, Member (Chancellor's Nominee)-Online
3. Prof K. Rangarajan, Member (Chancellor's Nominee)-Online
4. Dr. Amiya K. Sharma, Member (Court's Nominee)- Online
5. Dr. Mridusmita Das, Dean i/c & Member (Vice Chancellor's Nominee)
6. Dr. Rashida T. Noorain, Registrar (Admn) i/c & Member Secretary

### Members absent

1. Shri Narayan Konwar, IAS, Registrar of Cooperative Societies.

The meeting commenced with a welcome note, wherein the Vice Chancellor welcomed all the members. Thereupon the agenda items were considered for discussion.

Item no.	Agenda Item	Resolution no.	Resolutions/Decision Taken
1	<b>Holiday List for calendar year 2024 .</b> The holiday list for the calendar year 2024 prepared keeping in mind the Academic calendar of the University and the Government of Assam holiday list. <i>The matter is placed in Executive Council for ratification</i>	1/44	The Executive Council approved the holiday list for calendar year 2024 as proposed for adoption.
2	<b>Renewal of Engagement of two no. of Faculty Associates.</b> The term of Dr. Prarthana Chaliha, Faculty Associate in School of Entrepreneurship & Management shall end on 16 February, 2024 and that of Shri Pranjit Lahon, Faculty Associate of School of Innovation & Technology on 06 March,	2/44	The Executive Council approved the re-engagement of Dr. Prarthana Chaliha, Faculty Associate, School of Entrepreneurship and Shri Pranjit Lahon, Faculty Associate, School of Innovation & Technology w.e.f. 18



	<p>2024. Considering the necessity in respective Schools both may be reengaged for another term till 18 August, 2024 with necessary administrative break subject to favourable appraisal reports and approval of the Vice Chancellor.</p> <p><i>The matter is placed for approval of the Executive Council.</i></p>		<p>February, 2024 and 08 March, 2024 respectively till 18 August, 2024 or until further order whichever is earlier for both, subject to favourable appraisal reports and approval of the Vice Chancellor</p>
3	<p><b>Annual Increment of 4 nos. of regular employees serving under sanctioned posts.</b></p> <p>The annual increment as per UGC pay matrix of Dr. Mridusmita Das, Dr. Ranjan Sarmah, Dr. Deepom Barua and Dr. Kuntala Boruah, Assistant Professors at Academic Level 11 are due on 01 January 2024.</p> <p><i>The matter is placed for approval of the Executive Council.</i></p>	3/44	<p>The Executive Council approved annual increments for Dr. Mridusmita Das, Dr. Ranjan Sarmah, Dr. Deepom Barua and Dr. Kuntala Boruah, Assistant Professors at Academic Level 11 w.e.f. 01 January, 2024.</p>
4	<p><b>CAS Promotion of Dr. Rashida Tahira Noorain</b></p> <p>Dr. Rashida Tahira Noorain, Assistant Professor has applied for promotion from Academic Level 11 to Academic level 12 under Career Advancement Scheme w.e.f. 01 December, 2023. A Screening cum Evaluation Committee has been constituted as per UGC and the meeting of the committee has been held on 08 January, 2024; the confidential report of which is placed.</p> <p><i>The matter is placed for approval of Executive Council along with date of effect.</i></p>	4/44	<p>The Executive Council approved the promotion of Dr. Rashida Tahira Noorain, Assistant Professor from Academic Level 11 to Academic level 12 under Career Advancement Scheme w.e.f. 01 December, 2023</p>
5	<p><b>Engagement of CA for conducting financial audit for FY 2023-24.</b></p> <p>For conducting financial audit for the FY 2023-24, the process needs to be initiated. Earlier Statutory Auditor CA Purab Agarwalla had conducted the same for FY 2021-22 and FY 2022-23 as has been appointed following due process for selection and on approval of the Executive Council at an amount of Rs. 30,000/- p.a. excluding taxes. CA Purab Agarwalla may be engaged for another year at existing terms and conditions and rate.</p> <p><i>Matter is placed in the Executive Council for approval.</i></p>	5/44	<p>The Executive Council approved the engagement of Statutory Auditor CA Purab Agarwalla for conducting financial audit of the University for the FY 2023-24 at existing terms and conditions and rate.</p>

*J. Noorain*



6	<p><b>Merger of the University with Sibsagar University (Annexure 4)</b></p> <p>The Assam Repealing Act, 2023 has been published vide notification in the Assam Gazette Extraordinary dated 12 December, 2023. By virtue of the Act, the Assam Rajiv Gandhi University of Cooperative Management Act of 2010 has been repealed.</p> <p><i>The matter is placed for appraisal of the Executive Council.</i></p>	6/44	<p>The Executive Council noted the matter as placed.</p> <p>Further the Council authorised the Vice Chancellor to take and implement the required decisions pertaining to the normal functioning of the University till the merger process is completed.</p>
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Upon the conclusion of the meeting the Hon. Chairperson expressed his gratitude to all the members for their active participation in the interest of the University since their association as esteemed members of the Executive Council. He also hoped that the members shall continue to extend their guidance at different forums in the future and in the future activities that may come up in its new development.

The meeting concluded with a note of thanks from the Chair.



**Dr. Rashida T. Noorain**

Registrar (i/c)

ARGUCOM

Registrar (Admin.)

Assam Rajiv Gandhi University of  
Cooperative Management, Sivasagar  
Copy to:-



**Prof. Debabrata Das**

Vice Chancellor

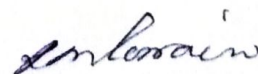
ARGUCOM

Vice Chancellor

Assam Rajiv Gandhi University  
of Cooperative Management  
(ARGUCOM)

Sivasagar Assam - 785665

1. **Commissioner & Secy, Hon'ble Governor of Assam cum Chancellor of Assam Rajiv Gandhi University of Cooperative Management (ARGUCOM),** for information.
2. **Secretary, Department of Higher Education,** Government of Assam for information
3. **Prof. J.P. Verma,** Vice Chancellor of Sri Sri Aniruddhadeva Sports University, Chabua, Dibrugarh Dist. Assam, for information
4. **Prof K. Rangarajan,** Centre Head IIFT, Kolkata, for information
5. **Dr. Amiya K. Sharma,** Executive Director, RGVN, Guwahati for information
6. **Shri Narayan Konwar,** IAS, RCS, Government of Assam for information
7. **Dr. Mridusmita Das,** Dean (i/c), ARGUCOM, for information
8. **Finance & Accounts Officer,** Assam Rajiv Gandhi University of Cooperative Management (ARGUCOM), for information
9. **OSD to Vice-Chancellor,** Assam Rajiv Gandhi University of Cooperative Management (ARGUCOM), for information.
10. Office File
11. Guard file



**Dr. Rashida T. Noorain**

Registrar (i/c), ARGUCOM

Registrar (Admin.)

Assam Rajiv Gandhi University of  
Cooperative Management, Sivasagar  
Date: 20.01.2024